



CATF Check-in Meeting 4.23.20

CATF Members: Karen Dike, Lynette McClain, Michelle Mendieta

City Council: Marcia Martin

Community Partners: Joni Lynch, Del Rae Heiser

City of Longmont Staff: Lisa Knoblauch, Phil Greenwald, Blas Hernandez, Anne Lutz, Francie Jaffe

IBE Facilitators: Josie Plaut, Jacob Bruekman

Meeting Notes:

- Round 1 Recommendations are more or less complete.
 - Waiting on the Building Subgroup to finalize their recommendations (they are close).
 - Will send to Amy Schmidt (CATF member) to do final clean up.
 - Staff will do final review and flag anything that needs clarification or corrections.
 - IBE will redistribute to subgroups for final revisions.
- Round 2 Recommendations deadline extended to 5/3.
 - **Staff will send out reminder/check-in email on 4/24 with info packets.**
 - Staff is here to provide support as-needed.
 - Zoom meetings, coordination, etc.
- Group decided to separate out Round 1 and Round 2 recommendation presentations to City Council because it will be too long – especially virtually.
 - Round 1 recommendations presented on May 26th.
 - Round 2 presentation date TBD.
 - **Staff will provide a slide template for subgroup presentations.**
- Formal meeting will be held the week of May 11th.
 - Finalize Round 1 recommendations.
 - Finalize presentation logistics.
 - **Staff will send out doodle poll for date.**
- Last formal CATF meeting will be held prior to Round 2 recommendation presentation – TBD.